



## **KBA - TITLE I PARENT INVOLVEMENT**

Pursuant to federal law, the District and the parents of students participating in Title I District programs have jointly developed the following parent involvement policy that shall be incorporated into the District's Title I plan. The term "parent," as used in this policy, is defined as a parent or guardian of a child receiving Title I services or attending a Title I school-wide program.

### **INVOLVEMENT WITH TITLE I PLANNING**

The District will hold an annual meeting of the Title I Community-Parent Advisory Council ("C-PAC") for the purpose of discussing the Title I program plan. C-PAC is composed of parent representatives from Title I schools, community members, Title I staff and principals. C-PAC shall provide input to the program plan, review implementation of the plan, discuss how Title I funds allotted for parent involvement activities shall be used, and provide suggestions for improvement. The meeting shall be open to all parents of students in Title I programs, as well as school staff, principals, and other interested persons.

### **INVOLVEMENT IN THE PROCESS OF SCHOOL REVIEW AND IMPROVEMENT**

In each school receiving Title I funds, an effort will be made to have a Title I parent serve as a member of the School Accountability Committee. School unified improvement plans will be made available for parents and other interested parties to review. All parents may provide input into the improvement process by contacting the principal or any representative on the School Accountability Committee, or by attending a School Accountability Committee meeting. Surveys will also be used to solicit parental input.

### **DISTRICT SUPPORT**

The District will provide the coordination, technical assistance and other support necessary to develop the ability of participating schools to achieve strong parent involvement, and to plan and implement effective parental involvement activities for the purpose of improving student academic achievement and school performance. This may include, but is not limited to:

- The utilization of C-PAC to provide advice on matters related to parent involvement in programs supported by Title I;
- Recruitment and training of parent volunteers;

- Provision of materials and training to help parents work more effectively with their children and with the school;
- Provision of materials and training to help Title I and school staff work more effectively with parents;
- Assistance with translation of informational materials and programs for parents; and
- Fiscal assistance in carrying out activities.

The District will provide to parents, as appropriate, information to help them understand the state's academic content and achievement standards, state and local academic assessments, the requirements of Title I, how to monitor students' academic progress and how to work with school staff to improve the achievement of students. The information may be provided in written form such as pamphlets, through video presentations, during the Title I parent orientation meeting, parent teacher conferences, or workshops.

The District will provide materials and training to help parents work with students to improve academic achievement. These services may be provided at the school or District level, or through community partnerships. Parent surveys will be sent to all Title I parents each fall and will be used to identify the topics of most interest to parents.

The District, with the assistance of parents, will develop and implement a professional development plan to enhance the skills of teachers, student services' personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners, how to implement and coordinate parent programs, and how to build ties between parents and the school.

## COORDINATION WITH OTHER DISTRICT PROGRAMS

The District will, to the extent feasible and appropriate, coordinate and integrate Title I parent involvement strategies, programs and activities with other District programs such as the Early Childhood Program. Program coordinators and directors, or their designees, will meet as needed to formulate collaborative plans utilizing input from their respective parent advisory groups. A committee composed of parents from the respective groups may also be utilized in the development of collaborative plans.

## INVOLVING PARENTS IN THE ACTIVITIES OF THE SCHOOLS

A variety of parental involvement activities will be available at each school in recognition of the differing needs, interests, availability of time and other resources among parents. Multiple opportunities for two-way, meaningful communication will be provided, that may include parent-teacher conferences, email, phone contacts, home visits and written communication. Parents will be involved in making decisions that affect their children

such as 504 plans and IEPs. Title I, District, school, or community staff may provide training in ways to assist student learning, and in parenting skills. Parents will be encouraged to volunteer in their child's school, and offered a variety of options for doing so, through the District's volunteer program. Orientation and training may also be available through the District's program.

In accordance with District policy, homeless students shall be provided access to education and other services they need to ensure that they have an opportunity to meet the same student performance standards to which all students are held. All educational decisions shall be made in the best interests of the students.

Information related to school and parent programs, meetings and other activities will be sent to parents in a format and, to the extent practicable, in a language the parents can understand.

## ANNUAL EVALUATION

The District will conduct, with the involvement of parents, an annual evaluation of the content of this policy, and the effectiveness of this policy in improving the academic quality of the schools served. The evaluation will also identify barriers to greater participation by parents in activities authorized by law, particularly by parents who are economically disadvantaged, have disabilities, have limited English proficiency, have limited literacy, are of any racial or ethnic minority background, or are parents of migratory children. The Assistant Director of English Language Acquisition and Federal Programs will convene a committee of parents, principals, Title I teachers and others as appropriate, to identify or develop an evaluation process and a suitable tool for this purpose. An effort will be made to include parents from the subgroups identified in this part.

The Assistant Director of English Language Acquisition and Federal Programs, in collaboration with the Title I Community-Parent Advisory Board, shall use the findings of the evaluation to design strategies for more effective parental involvement and to revise, if necessary, this policy and the evaluation methods and tools.

The District, to the extent feasible, will provide such other reasonable support for parental involvement activities as parents may request.

## DEVELOPMENT OF SCHOOL-LEVEL TITLE I PARENT INVOLVEMENT POLICY

Each school receiving Title I funds will jointly develop with and distribute to parents of students participating in the Title I program a written school-level Title I parent involvement policy, agreed upon by the parents, in accordance with the requirement of federal law.

The policy will contain a school-parent compact or agreement that outlines how parents, school staff and students will share the responsibility of improved student academic

achievement and the means by which the school and parents will build and develop a partnership to help students.

Adopted by Board: October 27, 2003

Revised by Superintendent: August 27, 2012

**LEGAL REFS:**

20 U.S.C. 6301 et seq. (No Child Left Behind Act of 2001)

Title I, Part A, Section 1118

Title I, Part A, Section 1114 (b)(1)(F)

Title I, Part A, Section 1115 (c)(1)(g)

Title I, Part A, Section 1116 (a)(1)(D)

Title I, Part F, Section 1606 (a)(7)

Title II, Part A, Section (a)(3)(B)(IV)

Title I, Part A, Section 1112 (g)

Title I, Part C, Section 1304 (b)(3)

Title I, Part A, Section 1114 (b)(2)

**CROSS REFS:**

ADA, School District Goals and Objectives

AE, Accountability/Commitment to Accomplishments

IHBIB, Primary/Preprimary Education

KD, Public Information and Communications