

Harris Bilingual Immersion School

Title I Parent Involvement Policy

In accord with federal law, the school and the parents of students participating in the Title I program have jointly developed the following parent involvement policy that shall be a part of the school's Title I plan. The term, "parent" as used in this policy, is defined as a parent or guardian of a child receiving Title I services.

Program Involvement

The Title I staff will invite all parents of students receiving Title I services to an informational meeting in September or October of each school year. The parents shall receive a written notice of the meeting. As the meeting, parents will receive information about the Title I program, including the right of parents to be involved. The school shall offer a flexible number of meetings, such as meetings in the morning or evening. The school may choose to:

- Provide additional reminders of the meeting by phone, email, Title I or school newsletters ad calendars, posting on doors, or bulletin boards.
- Hold the meeting in conjunction with another event such as back to school night, a student performance or art show.
- Provide a video with the information for parents who are unable to attend the meeting.
- Provide childcare
- Provide food
- Provide translation of materials
- Provide for translation of the meeting either through video or simultaneously
- Enlist former Title I students and parents to be a part of the presentation, to answer questions, address concerns, offer suggestions, or share how the program made a difference in their lives
- Home visits

Harris Bilingual Immersion Elementary School will involve parents in the planning, review, and improvement of the **Harris Bilingual** Title I Parent Involvement Policy. Parents will be involved in an organizing, ongoing, and timely way including the opportunity to provide input through a fall Title I Parent Survey and a spring Title I District Parent Involvement Policy Evaluation which will be sent home to each parent in their child's Title I book bag or **Thursday folder**. In addition, parents may be involved in the planning, review and improvement of the Title I program at **Harris Bilingual Elementary** School by

- Providing suggestions during parent-teacher conferences
- Serving on the Title I community-Parent Advisory Council (C-PAC)
- Serving on the **Harris Bilingual School Improvement Team**
- Filling out an evaluation form or speaking with the Title I teacher at a parent family math or literacy night

- Requesting a meeting or phone conference with the Title I teacher
- Making a comment on the student's nightly or weekly book note
- Phoning or emailing the title I teacher with a suggestion
- Serving as a mentor to new Title I parents

Parents of children served by the Title I program will be provided with timely information about the program, the curriculum used by the school, the academic assessments used to measure students progress, the proficiency level students are expected to meet and the services of the State Parent Information and Resource Center (PIRC). Parents may request opportunities for regular meetings to formulate suggestions and to participate as appropriate in decisions relating to the education of their children. Information may be provided in the following ways:

- During the October parent information meeting
- During parent-teacher conferences
- During a conference with a Title I teacher
- During a presentation such as back to school night

Shared Responsibilities for High Student Academic Achievement

As a part of this policy, a school-parent compact has been jointly developed with parents for all children **served by the Title I program.** The compact outlines how parents, the school staff, and students will share responsibility for improved student academic achievement and develop a partnership to help children achieve the State's high standards.

Building Capacity for Involvement

Parents shall receive information on how to monitor their child's progress and how to work with educators to improve achievement of their children. **Harris Bilingual Immersion School** shall provide materials and training to help parents to work with their children to improve their children's achievement. These may be provided by:

- Title I parent workshops following input from parents on the fall parent survey
- School or district workshops
- Information in school newsletters
- Take home activity packets
- Programs on the PSD television channel
- Enlisting parents to help plan and/or present workshops
- Videotape, DVDs, books or cassettes available to parents to check out
- Other (please describe) _____

Teachers, student services personnel, principals, and other staff shall be educated in the area of parent involvement including the value and usefulness of contribution of parents, how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school. This may occur:

- Through input from parents on the school's and the district's advisory councils
- Enlisting parents to help plan and/or present workshops
- Utilizing resources which are provided to each Title I site

To the extent feasible and appropriate parent involvement programs and activities shall be coordinated and integrated with other programs such as the ***Poudre School District Early Childhood Program*** and other federal programs.

Information related to school and parent programs, meetings, and other activities shall be sent to parents in a format and, to the extent practical, in a language the parents can understand. The school shall provide other reasonable support for parental involvement activities as parents may request.

Accessibility

Participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children shall be supported to the extent practicable. This may include:

- Holding meetings in handicapped accessible sites
- Providing interpreters
- Providing written material in Spanish
- Providing services for the hearing impaired
- Other services as requested and practicable